

Relations

The CAREWare relations tab allows users to establish that some clients are dependents of other (index) clients. Dependents are typically HIV-/affected family members who receive services as well.

The screenshot shows the 'Relations' tab in the CAREWare system. At the top, there are navigation links: 'Append Relation', 'Detach Relation', and 'Print or Export'. Below these is a search bar labeled 'Search:'. The main area contains a table with the following columns: 'Index Client', 'Dependent Client', 'Birth Date', 'Gender', 'Relation', and 'Provider'. A yellow highlight is on the 'Index Client' column header, and a dropdown menu is open below it. The dropdown menu contains the following items: 'PK' (unchecked), 'Index Client' (checked), 'Dependent Client' (checked), 'Birth Date' (checked), 'Gender' (checked), 'Relation' (checked), and 'Provider' (checked).

PK – The primary key for the relations record. A unique value created by CAREWare.

Index Client – Typically an HIV+ client whom other family members are financially dependent upon.

Dependent Client – This is the client related to the Index Client.

Birth Date – The dependent client's date of birth.

Relation – The relationship to the Index Client.

Provider – The provider domain the Dependent Client is active in. May be different if clients receive services in separate provider domains in CAREWare.

To add a relations record:

1. Click *Append Relation*.
2. Complete the search criteria for the relation record.
3. Click *Search*.

Relations > Append Relation

[Search](#) [Back](#)

Last Name:

First Name:

ClientID:

URNorEURN:

Encrypted UCI:

Active Only:

Epic MRN:

4. Select a relation record to highlight it.
5. Click *Append Selected*.

Relations > Append Relation > Search

[Append Selected](#) [Back](#) [Print or Export](#)

Search:


Last Name	First Name	Client ID	URN	EURN	Match Type
test	test		TSTS0101842U	zr4lwDgIM	Exact
Testing	test	111	TSTS0101921U	9w+CRnDA1	Exact
Test	Test	999998	TSTS0101712U	c7k+9PmxR	Exact
Test	Test		TSTS0202801U	kH+dC1BiC	Exact
Test	Test	999998	TSTS0101721U	ILcCZa+aG	Exact
Tester	Test		TSTS0101814U	rGI5cZ8Ze	Exact
TesterTester	Test	999998	TSTS0101731U	ksHaLI+ob	Exact
Tester	Testerer		TSTS0401801U	bs0LYi3e3	Exact

6. Select the relationship type for *Is The*.
7. Click Save.

Relations > Append Relation > Search > Append Selected

Save Cancel

The Index Client: Taleme TestsTests

Is The: 

of The Dependent Client:

- Aunt/Uncle
- Brother/Sister
- Child
- Cousin
- Grandchild
- Grandparent
- Niece/Nephew
- Not Family
- Other
- Parent

Relations

Append Relation Detach Relation Print or Export

Relations

Search:

Index Client	Dependent Client	Birth Date	Gender	Relation	Provider
Taleme TestsTests	Test TesterTester	1/1/1973	Male	Cousin	Tester

To remove a relation record between clients, click *Detach Relation*.

To print values in a window click *Print or Export* to get to the *Report Setup*.

Client Search > Report Setup

[Back](#)

Print or Export

Print Current Page	Generate a report for the current page in a printable format
Print All Pages	Generate a report for the current list in a printable format
View Current Page as a PDF document	Generate a PDF document for the current page in a printable format
View All Pages as a PDF document	Generate a PDF document for the current list in a printable format
Printable List Format Options	Customize the report format
CSV Export (All Pages)	Download the list as a CSV File

Click *Printable List Format Options* to edit the format of printed pages.

Client Search > Report Setup > Report Format

[Edit](#) [Back](#)

Title Font:	<input type="text" value="Georgia"/>
Title Font Size:	<input type="text" value="12"/>
Bold Title:	<input checked="" type="checkbox"/>
Italicize Title:	<input type="checkbox"/>
Underline Title:	<input checked="" type="checkbox"/>
Report Header Font:	<input type="text" value="Times New Roman"/>
Report Header Font Size:	<input type="text" value="12"/>
Bold Report Header:	<input type="checkbox"/>
Italicize Report Header:	<input type="checkbox"/>
Column Header Font:	<input type="text" value="Times New Roman"/>
Column Header Font Size:	<input type="text" value="10"/>
Bold Column Headers:	<input checked="" type="checkbox"/>
Italicize Column Headers:	<input type="checkbox"/>
Underline Column Headers:	<input checked="" type="checkbox"/>
Data Row Font:	<input type="text" value="Times New Roman"/>
Data Row Font Size:	<input type="text" value="10"/>
Bold Data Rows:	<input type="checkbox"/>
Italicize Data Rows:	<input type="checkbox"/>