The RSR Validation Report lists missing RSR data and provides access to the list of clients missing this data. Using this report to resolve missing client data reduces or eliminates possible alerts and warnings when uploading the RSR Client Report to the HRSA Electronic Handbook. To run the RSR Validation Report:

1. Click Reports.

O Customize
Add Client
Find Client
Reports
Rapid Entry
Appointments
My Settings
System Information
System Messages
Administrative Options
Switch Domains
Log Off



2. Click HRSA Reports.

CAREWare Reports > HRSA Reports Back			
●HRSA Reports			
RSR Client Report	Create the RSR client level data file		
RSR Viewer	View RSR files		
RSR Validation Report	View the RSR Validation Report		
ADR Client Export	Create the ADR Client Export		
ADR Viewer	View ADR files		
ADR Validation Report	View the ADR Validation Report		

- 3. Click RSR Validation Report.
- 4. Click Edit.
- 5. Select the Report Year.
- Check Cross Provider Labs. (If there is shared data between provider domains)
- 7. Click Save.

CAREWare Reports > HRSA Reports > RSR Validation Report Settings			
Save Cancel			
Year:	2018		
Cross Provider Labs:	2		
Apply Filter:	•		
	Report Filter is empty		
Filter Description:			

8. Click Run.

CAREWare Reports >	HRSA Reports > RSR Validation Report Settings
Edit Edit Filter Filt	er By Funding Source Run Back
Year:	2018
Cross Provider Labs:	
Apply Filter:	
Filter Description:	Report Filter is empty

This pop-up in the top right corner indicates the report is running.

Collecting service data: Medical Case Management (including Treatment Adherence)	8

Once the RSR Client Report is generated, a "Report complete" message appears.



9. Click View RSR Validation Report.

You might need to resolve errors listed in the Severity column before you can upload the file to the EHB. Alerts and warnings should be cleared up as well, if possible, or explained in a memo to the EHB. The # Errors column shows the number of clients with an error for each item.

CAREWare Reports > HRSA Reports > RSR Validation Report Settings > RSR Validation Report			
View Client List	Back Print or Export		
RSR Validation Report			
Search:			
Category	Validation Rule	Severity	# Errors
Demographics	Clients with Birth Year after end of reporting period	Error	0
Demographics	Clients with Birth Year after First HIV Outpatient Ambulatory Care Visit Date Year	Error	0
Demographics	Clients with HIV/AIDS Status of Indeterminate missing Risk Factor of Mother with/a	Warning	0
Demographics	Clients with Male or Unknown Gender with a Cervical Pap Smear	Alert	0
Demographics	Clients with HIV diagnosis year after reporting period	Alert	0
Demographics	Clients with Male or Unknown Gender with Pregnancy Status	Alert	0
Demographics	Clients age 90 or older	Alert	2
Demographics	Clients with Birth Year after HIV diagnosis year	Alert	0
Demographics	Clients with Birth Year after CD4 Test Dates	Alert	0
Demographics	Clients with Birth Year after Outpatient/Ambulatory Medical Care Service Dates	Alert	0
Demographics	Clients with Birth Year after Viral Load Test Dates	Alert	0
Demographics	Clients missing Poverty Level	Warning	153
Demographics	Clients missing Housing Status	Warning	55
Demographics	Clients missing Medical Insurance	Warning	417
Demographics	Clients with HIV/AIDS Status of Indeterminate Over Age 2	Warning	0
Services	Clients missing Core Medical or Support Services	Warning	0
Services	Clients with Outpatient/Ambulatory Medical Care Service Visits greater than the nu	Alert	0
Services	Service Visits Exceed Yearly Limit	Alert	0
Services	Clients with Core Medical Services with HIV Negative HIV/AIDS Status	Warning	27
Services	Clients with Outpatient/Ambulatory Medical Care Service Dates before Reporting P	Error	0
Rows: 20 🔻	M A Page 1 of 3 N M Solution Displaying 1 to 20 of 44 items		

To print an RSR Data Validation Report, click Print or Export.

CAREWare Repo	rts > HRSA Reports > RSR Validation Report Settings > RSR Validation Re	por	rt
View Client List	Back Print or Export		
RSR Vali	dation Report		
Search:			
Category	Validation Rule	•	Severity
Demographics	Clients with Birth Year after end of reporting period		Error
Demographics	Clients with Birth Year after First HIV Outpatient Ambulatory Care Visit Date Yea	r	Error

Click here to view an example of the RSR Data Validations Report.