The RSR Validation Report creates a list missing RSR related data and access to the list of clients missing this data. Resolving missing client data fields in the RSR Validation Report reduces and eliminates possible alerts and warnings when the RSR Client Report is uploaded to the HRSA Electronic Handbook. To run the RSR Validation Report follow the instructions below:

1. Click Reports.		
O Customize		
Add Client		
Find Client		
Reports		
Rapid Entry		
Appointments		
My Settings		
System Information		
System Messages		
Administrative Options		
Switch Domains		
Log Off		

CAREWare Reports CAREWare Reports RSR and ADR HRSA Reports Custom Reports Run or manage custom reports Performance Measures Run or Manage Performance Measures Client Data Reports Run reports on client information Financial Report Setup and run the financial report Administrative Reports Administrative reports and options Permission Reports Run and search permissons held by a user at a point in time

2. Click HRSA Reports.

CAREWare Reports > HRSA F Back	Reports
●HRSA Report	ts
RSR Client Report	Create the RSR client level data file
RSR Viewer	View RSR files
RSR Validation Report	View the RSR Validation Report
ADR Client Export	Create the ADR Client Export
ADR Viewer	View ADR files
ADR Validation Report	View the ADR Validation Report

- 3. Click RSR Validation Report.
- 4. Click Edit.
- 5. Select the Report Year.
- 6. Check Cross Provider Labs. (If there is shared data between provider domains)
- 7. Click Save.

CAREWare Reports > HRSA Reports > RSR Validation Report Settings			
Save Cancel			
Year:	2018		
Cross Provider Labs:	2		
Apply Filter:	•		
	Report Filter is empty		
Filter Description:			

8. Click Run.

CAREWare Reports >	HRSA Reports > RSR Validation Report Settings
Edit Edit Filter Filt	er By Funding Source Run Back
Year:	2018
Cross Provider Labs:	✓
Apply Filter:	
Filter Description:	Report Filter is empty

This pop-up in the top right corner indicates the report is running.

Collecting service data: Medical Case Management (including Treatment Adherence)	8	

Once the RSR Client Report is generated, a "Report complete" message will appear.



9. Click View RSR Validation Report.

The severity column describes the level of severity. An error will likely need to be resolved before uploading the file to the EHB. An alert or warning should be resolved if the data is available and can be explained in a memo in the EHB. The # Errors column shows the number of clients with an error for each item.

CAREWare Rep	orts > HRSA Reports > RSR Validation Report Settings > RSR Validation Report	t	
View Client List	Back Print or Export		
RSR Validation Report			
Search:			
Category	Validation Rule	Severity	# Errors
Demographics	Clients with Birth Year after end of reporting period	Error	0
Demographics	Clients with Birth Year after First HIV Outpatient Ambulatory Care Visit Date Year	Error	0
Demographics	Clients with HIV/AIDS Status of Indeterminate missing Risk Factor of Mother with/a	Warning	0
Demographics	Clients with Male or Unknown Gender with a Cervical Pap Smear	Alert	0
Demographics	Clients with HIV diagnosis year after reporting period	Alert	0
Demographics	Clients with Male or Unknown Gender with Pregnancy Status	Alert	0
Demographics	Clients age 90 or older	Alert	2
Demographics	Clients with Birth Year after HIV diagnosis year	Alert	0
Demographics	Clients with Birth Year after CD4 Test Dates	Alert	0
Demographics	Clients with Birth Year after Outpatient/Ambulatory Medical Care Service Dates	Alert	0
Demographics	Clients with Birth Year after Viral Load Test Dates	Alert	0
Demographics	Clients missing Poverty Level	Warning	153
Demographics	Clients missing Housing Status	Warning	55
Demographics	Clients missing Medical Insurance	Warning	417
Demographics	Clients with HIV/AIDS Status of Indeterminate Over Age 2	Warning	0
Services	Clients missing Core Medical or Support Services	Warning	0
Services	Clients with Outpatient/Ambulatory Medical Care Service Visits greater than the nu	Alert	0
Services	Service Visits Exceed Yearly Limit	Alert	0
Services	Clients with Core Medical Services with HIV Negative HIV/AIDS Status	Warning	27
Services	Clients with Outpatient/Ambulatory Medical Care Service Dates before Reporting P	Error	0

To print an RSR Data Validation Report, click Print or Export.

CAREWare Repo	rts > HRSA Reports > RSR Validation Report Settings > RSR Validation Report	ort
View Client List	Back Print or Export	
RSR Vali	dation Report	
Search:		
Category	Validation Rule	Severity
Demographics	Clients with Birth Year after end of reporting period	Error
Demographics	Clients with Birth Year after First HIV Outpatient Ambulatory Care Visit Date Year	Error

Click here to view an example of the RSR Data Validations Report.