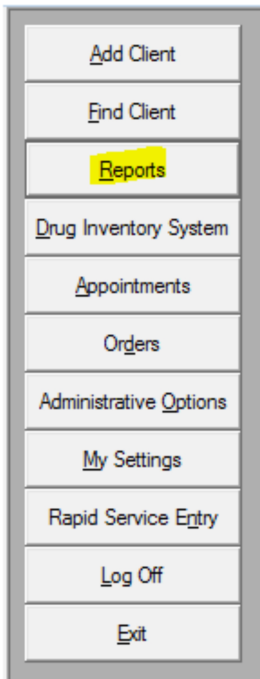


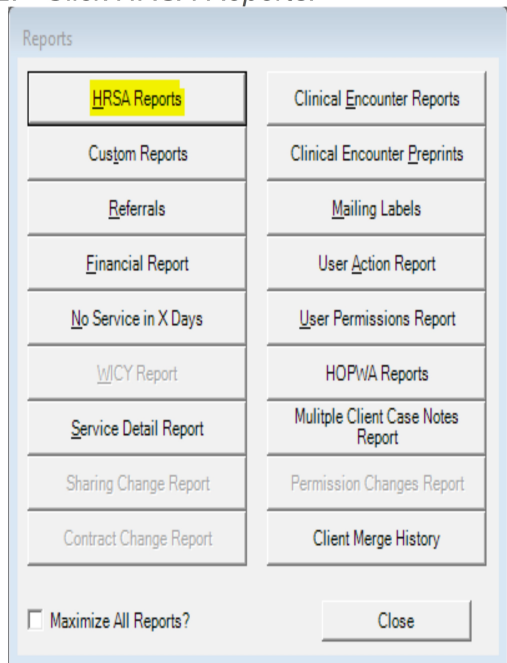
The minimum build required to produce the 2018 RSR export is 969, and we recommend upgrading to the latest build available on the [HRSA CAREWare website](#).

To create an RSR Client Report:

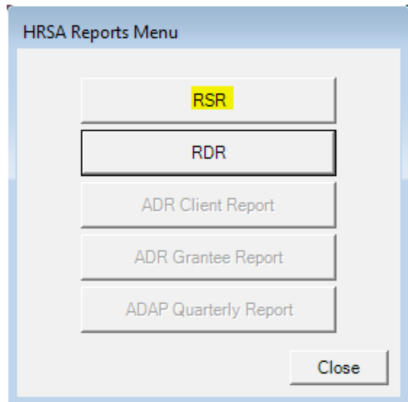
1. Click *Reports*.



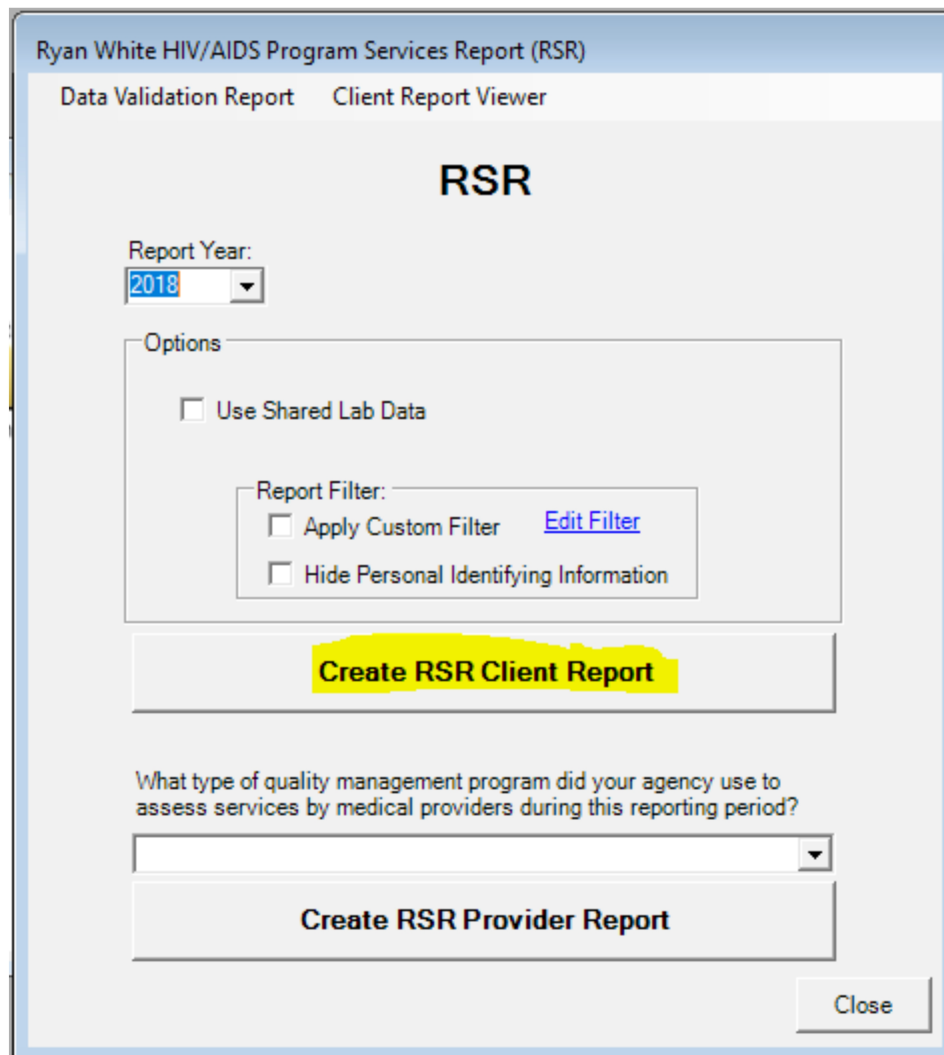
2. Click *HRSA Reports*.



3. Click *RSR*.

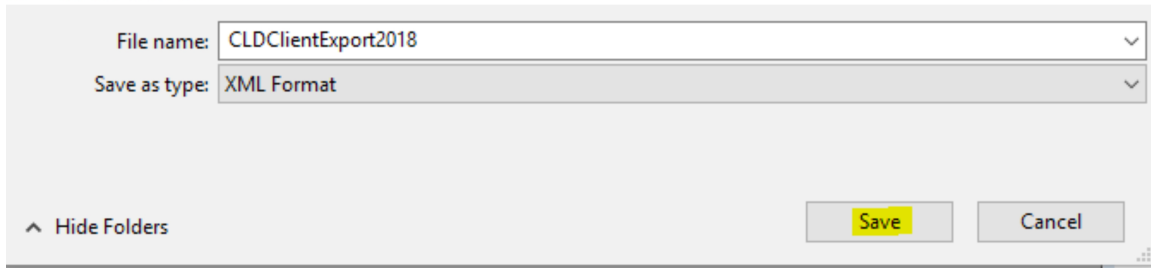


4. Click *Create RSR Client Report*.

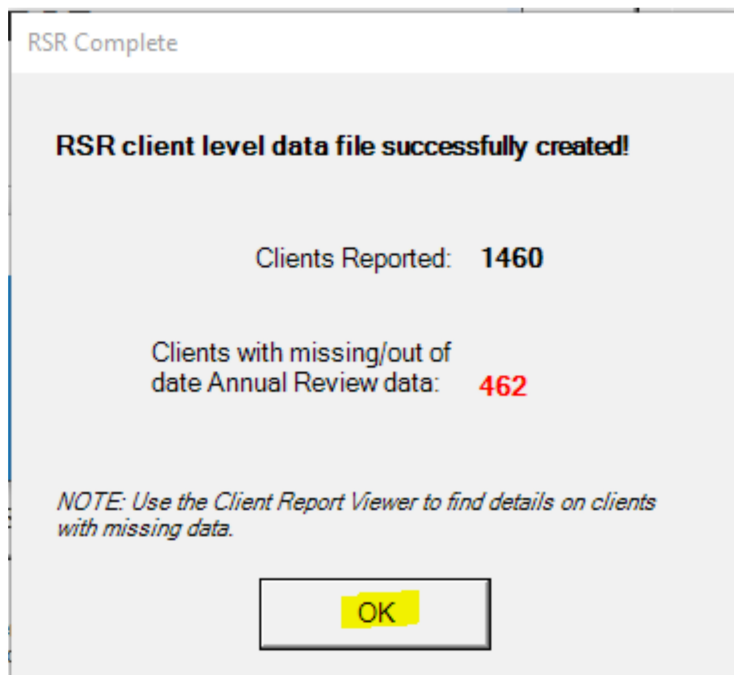


Once the RSR Client Report is generated, a success message, including results of missing Annual Review data, will appear.

5. Click Save.



6. Click OK.



*Click [here](#) to view an example of the RSR Client Report.

An RSR Client Report can be created with filtered results by:

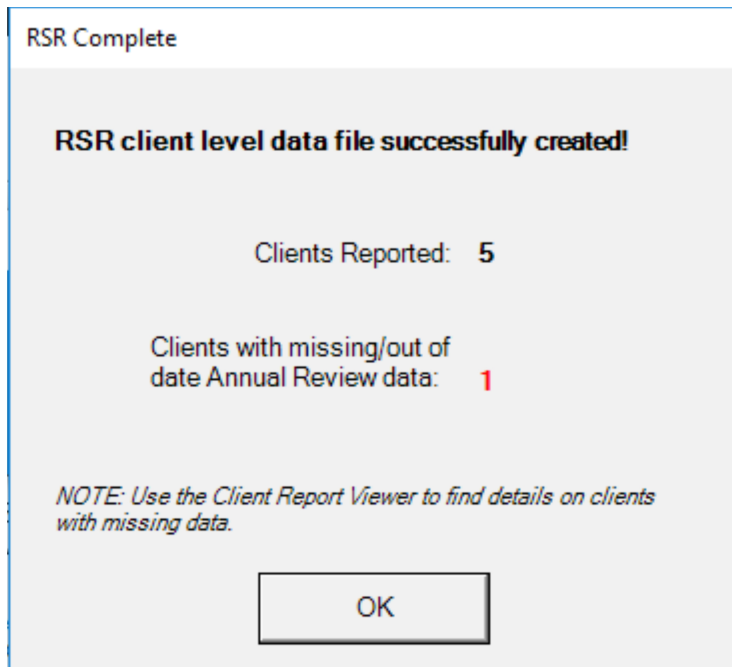
1. Check *Apply Custom Filter*.

The screenshot shows the 'Ryan White HIV/AIDS Program Services Report (RSR) Client Report Viewer' window. At the top, it says 'Data Validation Report Client Report Viewer'. The main heading is 'RSR'. Below this, there is a 'Report Year:' dropdown menu set to '2018'. Underneath is an 'Options' section with a checkbox for 'Use Shared Lab Data' (unchecked). Below that is a 'Report Filter:' section with a checked checkbox for 'Apply Custom Filter' and a yellow 'Edit Filter' button next to it. There is also an unchecked checkbox for 'Hide Personal Identifying Information'. Below the options is a large button labeled 'Create RSR Client Report'. At the bottom of the options section, there is a text prompt: 'What type of quality management program did your agency use to assess services by medical providers during this reporting period?' followed by a dropdown menu and a 'Create RSR Provider Report' button. A 'Close' button is located in the bottom right corner.

2. Click *Edit Filter*.
3. Click *Add Criterion*.

The screenshot shows the 'Custom Reports - Filter' dialog box. At the top, it has a title bar with a gear icon and the text 'Custom Reports - Filter'. Below the title bar, there is a 'Report Type:' dropdown menu set to 'Demographics', an 'Operator:' dropdown menu, a checkbox for 'Advanced' (unchecked), and a '?' icon. A 'Close' button is in the top right corner. Below this is a 'Criterion' section with a dropdown menu, a checkbox for 'Not', and a series of comparison operators: '=', '>=', '<=', and 'Null'. There are also 'Save' and 'Cancel' buttons. Below the criterion section is a table with columns: 'Opera...', 'Par...', 'Field Name', 'Is Not', '=', '>=', '<=', 'Null', and 'Par...'. The table is currently empty. At the bottom of the dialog box, there are five buttons: 'Templates', 'Remove All', 'Add Criterion' (highlighted in yellow), 'Edit Criterion', and 'Remove Criterion'. There are also up and down arrow buttons on the right side of the table.

Once the RSR Client Report is generated, a success message, including results of missing Annual Review data, will appear.



*Click [here](#) to view an example of the RSR Client Report with a custom filter.

In this case, the RSR results only include clients that have an Eligibility history record for Part A funding during 2018.

The RSR Client Report can include shared clinical data by:

1. Check *Use Shared Lab Data*.

Ryan White HIV/AIDS Program Services Report (RSR)

Data Validation Report Client Report Viewer

RSR

Report Year:
2018

Options

Use Shared Lab Data

Report Filter:

Apply Custom Filter [Edit Filter](#)

Hide Personal Identifying Information

Create RSR Client Report

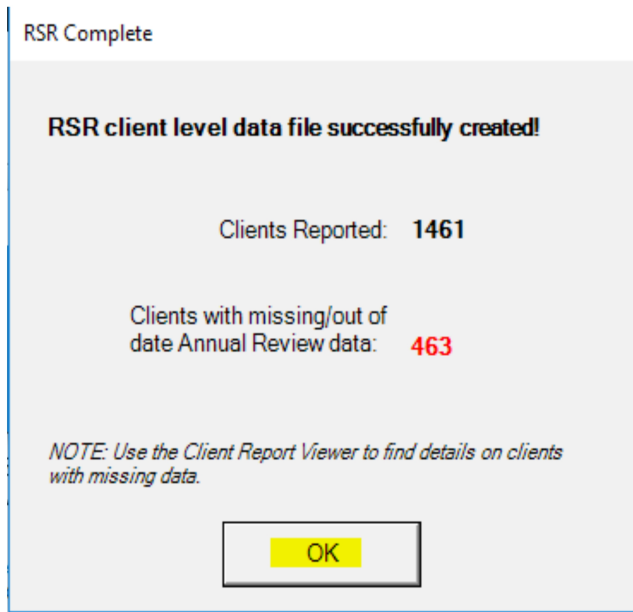
What type of quality management program did your agency use to assess services by medical providers during this reporting period?

Create RSR Provider Report

Close

2. Click *Create RSR Client Report*.

Once the RSR Client Report is generated, a success message, including results of missing Annual Review data, will appear.



*Click [here](#) to view an example of the RSR Client Report with a custom filter.

In this case, the RSR results only have one client missing the CD4 Count lab and zero missing the Viral Load lab for questions 49 and 50. Those clients received the labs in another provider domain that shared the results with this provider.