Location of RSR Client-level Data Elements in CAREWare
Updated Sept 2017

Demographics

- *Required of all clients that received any core medical or support service if they are ELIGIBLE for RWHAP services.*
- *Eligibility recorded in CAREWare in Eligibility History accessed from the Demographics tab in the client record.*

Field ID	Field Name	Coding	Location in CAREWare
SV4	Unique client ID (eUCI)-Encrypted	Encrypted using hash function	**Auto-calculated by CAREWare from first and last name, date of birth, and gender of each client**
4	Client's year of birth	‾‾‾‾ YYYY	**Demographic tab from the Date of Birth of Client**
5	What is the client's ethnicity?	Hispanic/Latino Non-Hispanic/Latino	**Demographics tab**
68	Hispanic Subgroups *(Select one or more)*	• Mexican, Mexican American, Chicano/a • Puerto Rican • Cuban • Other Hispanic, Latino/a or Spanish origin	**Demographics tab** Activated if Hispanic ethnicity is true.
6	What is the client's race? *(Select one or more)*	• White • Black or African American • Asian • Native Hawaiian/ Pacific Islander • American Indian or Alaska Native	**Demographics tab** More than one race can be selected.
69	If Asian, what subgroup? *(Select one or more)*	• Asian Indian • Chinese • Filipino • Japanese • Korean • Vietnamese • Other Asian	**Demographics tab** Activated if Asian race is selected
70	If Native Hawaiian/Pacific Islander, what subgroup? *(Select one or more)*	• Native Hawaiian • Guamanian or Chamorro • Samoan • Other Pacific Islander	**Demographics tab** Activated if NHPI race is selected

7	Current Gender	- Male - Female - Transgender - Unknown - Transgender Male to female - Transgender Female to male - Transgender unknown	**Demographic tab**
71	Sex at Birth	- Male - Female	**Demographics tab**
**Data elements required if client receives Medical Care, Medical Case Management or Case Management (non-medical)**		
2	What was the client's vital enrollment status <u>at the end of</u> <u>this reporting period?</u>	- Active - Referred or discharged - Removed due to violation of rules - Incarcerated - Relocated - Deceased	**Demographics tab** - Enrollment Status - Vital Status is used to record Deceased - Date of death and close date tell CAREWare when status changed and what to report at end of RSR year. Missing dates can affect the result reported.
9	Client's percent of the Federal poverty level <u>at the end of the reporting period</u>	- Below 100% of the FPL 100-138% of the Federal poverty level 139-200% of the Federal poverty level 201-250% of the Federal poverty level 251-400% of the Federal poverty level 401-500% of the Federal poverty level - More than 500% of the FPL	**Annual Review tab**: Must enter household size and household income for CAREWare to calculate percent of Federal Poverty Level. CAREWare export the appropriate category in the RSR
10	Client's housing status <u>at the end of the reporting period</u> ***This information is also required of housing service providers***	- Stable/permanent - Temporary - Unstable	**Annual Review tab** Other and Unknown set to ***Missing in RSR***

12	What was the client's HIV/AIDS status <u>at the end of the reporting period</u>?	• HIV negative • HIV-positive, not AIDS • HIV-positive, AIDS status unknown • CDC-defined AIDS • HIV indeterminate (infants only < 2 yrs)	Demographic tab-HIV Status by Date: The client's HV status is determined using the HIV and AIDS diagnosis dates, if they exist, relative to the end date of the RSR export. • If no of HIV or AIDS diagnosis date is entered, then current HIV status reported. (All statuses) • If HIV diagnosis date prior to the report end date (and no AIDS diagnosis date), then current HIV status is reported. (All statuses) • If AIDS diagnosis date exists and is before RSR end date, then HIV status is CDC-defined AIDS. • If HIV status is CDC-defined AIDS but AIDS diagnosis date is missing or after report end date, then HIV status reported as HIV Positive (AIDS Status Unknown). • HIV Indeterminate status is only reported for clients less than 2 years of age. Clients whose HIV status is set to indeterminate but are great than 2 years old will have their HIV status reported as Unknown
72	Year of HIV Diagnosis (only for newly enrolled clients)	• YYYY	**Demographics tab** Taken from the HIV Diagnosis Date if client is newly enrolled. Newly enrolled is determined from enrollment date (that is, when the enrollment year equals current report year).
14	Client's risk factor for HIV infection	• Male who has sex with male(s) (MSM) • Injecting drug use (IDU) • Hemophilia/ coagulation disorder • Heterosexual contact • Receipt of blood transfusion, blood components, or tissue • Perinatal transmission • Not Reported or not identified	**Demographics tab** More than one risk can be selected.

15	Indicate <u>all sources</u> of the client's healthcare coverage <u>during this reporting period</u>:	● Private – Employer ● Private--Individual ● Medicare ● Medicaid, CHIP or other public plan ● Veteran's Administration, TRICARE, or other Military health care ● Indian Health Insurance ● No Insurance ● Other Plan	**Annual Review tab** Value required for clients who receive any of the following services: ● OAHS ● Medical CM ● Non-Medical CM ● Any other core medical service

Services

- Only services that are set up in a contract that has some RWHAP-funding are included in the RSR
- RSR includes number of visits in the current reporting year for each core service if the client was eligible and provider was funded to deliver the service, even if the service was not paid for by RWHAP for that client.
- Only one visit per day per service category is reported

Field ID	Field Name	Coding	Location in CAREWare
16, 18–19, 21–27	Core Medical Services	- Outpatient ambulatory health services - Oral health care - Early intervention services - Home health care - Home and community-based health services - Hospice services - Mental health services - Medical nutrition therapy - Medical case management (including treatment adherence) - Substance abuse services—outpatient	**Services tab:** *Core medical services only reported for HIV-positive or indeterminate clients* ● **All services and their source of funding are first entered/ established in Contracts module**
17, 20, 28–44, 75	Support Services	- AIDS Pharmaceutical Assistance (Local or community APA, ***not Part B ADAP***)* - Health Insurance Premium and Cost Sharing Assistance for Low Income Individuals* - Case management (non-medical) services - Child care services - Emergency financial assistance - Food bank/home-delivered meals - Health education/risk reduction - Housing services - Linguistic services - Medical transportation - Outreach services - Psychosocial support services - Referral for health care/supportive services - rehabilitation services - Respite care - Substance abuse services—residential - Other professional services	**Services tab** **(Exported in RSR as Yes if any services received)** *While these are core medical services, they follow the reporting rule for support services**

Clinical Information

- Only reported for HIV-positive clients that have at least one Outpatient/ambulatory health service visit

Field ID	Field Name	Coding	Location in CAREWare
46	Was HIV risk reduction screening/counseling provided to this client during this reporting period?	Yes/No/Unknown	**Annual review tab**
47	Date of the client's first outpatient /ambulatory care visit at this provider agency	mm/dd/yyyy	**Service tab** The first service date may be in a different year and may not have been paid for by RWHAP
48	All dates of the client's outpatient ambulatory health service visits during this reporting period.	mm/dd/yyyy	**Service tab**
49	All **CD4 counts** and their dates for this client during the report period.	Test Values and Dates	**Clinical encounter: Lab tab** Enter date and result for CD4 tests throughout the year
50	All **Viral Load** counts and their dates for this client during this report period	Test Values and Dates	**Clinical encounter: Lab tab** Enter date and result for Viral Load tests throughout the year
51	Was the client prescribed PCP prophylaxis at any time during this reporting period?	● Yes ● No ● Not medically indicated ● No, client refused	**Clinical encounter: Medications (where indication = OI prophylaxis and OI= PCP)** ● Client is assumed on PCP prophylaxis if no **Stop date** for that indication; ● If no CD4 count less than 200 in year than reported as not medically indicated
52	Was the client prescribed or had they received any antiretroviral therapy (ART) during the report period?	● Yes ● No, not ready (as determined by clinician) ● No, client refused ● No, intolerance, side-effect, toxicity ● No, ART payment assistance unavailable ● No, other reason	**Clinical encounter: medications tab.** At least ONE ART medication (indication=ART) ● If ART is discontinued, enter the reason for stopping treatment (e.g. intolerance, side effect,

			toxicity)
			● If No ARV treatment enter in Pre-ART Reason field on Medications tab
54	Was the client screened for TB since HIV diagnosis?	● Yes ● No ● Not medically indicated	**Clinical encounters,** Screenings tab: TST, or TB Chest Radiograph; Screening labs tab: IGRA (=Quantiferon) **Demographic tab:**. CAREWare looks for HIV diagnosis date if it exists. If no HIV diagnosis date, but TB test exists, then answer is Yes.
55	Was the client screened for syphilis during this reporting period? (excludes all clients under the age of 18 who are not sexually active)	● Yes ● No ● Not medically indicated	**Clinical encounters, Screening Labs tab** Test is labeled Syphilis (not RPR) and date is in the RSR calendar year. ● Users may create their own custom screening tests (e.g. RPR) and map them to a HRSA-defined field to ensure that it is captured for the RSR
57	Was the client screened for Hepatitis B since HIV diagnosis?	● Yes ● No ● Not medically indicated ● Unknown	**Demographics tab**: HIV Diagnosis date **Clinical encounters,** Screening labs tab for any of the following with date after HIV Dx date: ● HBsAb ● HBsAg ● HBeAb ● HBeAg ● HBV(DNA)
58	Has the client completed the vaccine series for Hepatitis B?	● Yes ● No ● Not medically indicated	**Clinical encounters,** Immunization tab ***Either*** Hep B third dose or Twinrix 3rd dose has been recorded in CAREWare

60	Was the client screened for Hepatitis C <u>since HIV diagnosis date?</u>	- Yes - No - Not medically indicated - Unknown	**Clinical encounters**, Screening labs tab *Record of either* - Hep C Antibody test or - HCV RNA Date after HIV Diagnosis date
61	Was the client screened for substance use (alcohol and drugs) <u>during this reporting period</u>?	- Yes - No - Not medically indicated	**Annual review tab** Record this at least once each year. This field is used simply to indicate that screening was done, not that client has a substance abuse issue.
62	Was the client screened for mental health <u>during this reporting period</u>?	- Yes - No - Not medically indicated	**Annual review tab** Record this at least once each year. This field is used simply to indicate that screening was done, not that client has a mental health issue.
63	**(For HIV+ women only)** Did the client receive a Pap smear <u>during this reporting period</u>?	- Yes - No - Not medically indicated - Not applicable	**Clinical encounters: Screenings tab** Pap Smear dated in the report year
64	**(For HIV+ women only)** Was the client pregnant <u>during this reporting period?</u>	- Yes - No - Not applicable	**Pregnancy tab** CAREWare uses the estimated date of last menstrual period (LMP) and the pregnancy outcome date to populate this field
73	**Positive HIV Test Date** Required of clients newly diagnosed in the reporting year	mm/dd/yyyy	**Demographics Tab:** HIV Diagnosis Date OR **HIV C&T tab**: First Test Date with positive result. **Demographics Tab:** HIV Diagnosis Date OR **HIV C&T tab**: First Test Date with positive result.
74	**OAHS Link Date**	mm/dd/yyyy	**Service Tab:** date of first medical visit when the HIV diagnosis date is in the current reporting year (newly diagnosed HIV).

NOTES:

OAHS= Outpatient Ambulatory Health Services (formerly OAMC)

CAREWare networks:
If you are connected to other providers on a centralized CAREWare network and have agreed to share clinical data with them on a need to know basis (that is, for clients that you have in common), you may select the "Use Shared Lab Data" (screenshot below). Using this option will allow you to report CD4 count and viral load data in the RSR on clients also seen at other locations where these test results are routinely collected.

Assigning custom screenings/screening labs to ensure complete RSR reporting

Say that you created a custom screening lab for Hepatitis C called "My Hep C Test." If you want to make sure that this test gets properly assigned and reported in the RSR, do the following:

Select
● Admin Options
● Clinical Encounter Setup
In the field "Test Name for HRSA Reporting" select the RSR field to which you want to associate your custom test. For example, here we've selected "Hepatitis C Antibody." This will ensure that your customized Hep C test will get reported in the RSR in the Hep C screening field.