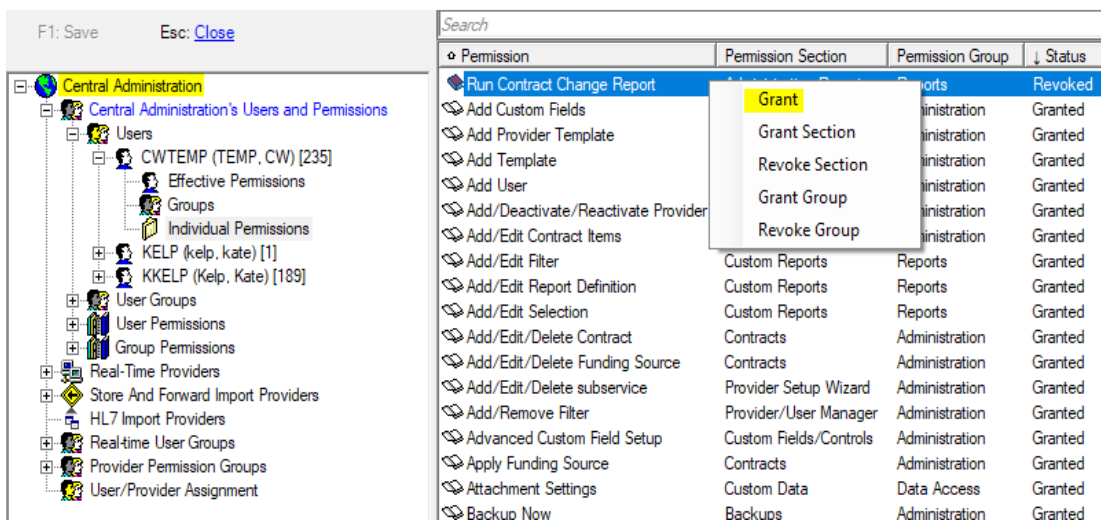As of build 946, the *Contract Change Report* can be accessed in the Central Administration domain by users with the permission *Run Contract Change Report* granted. The *Contract Change Report* details include the date a contract was edited, the user that edited the contract, a description of the change, the table affected in the database, and the field that was affected.
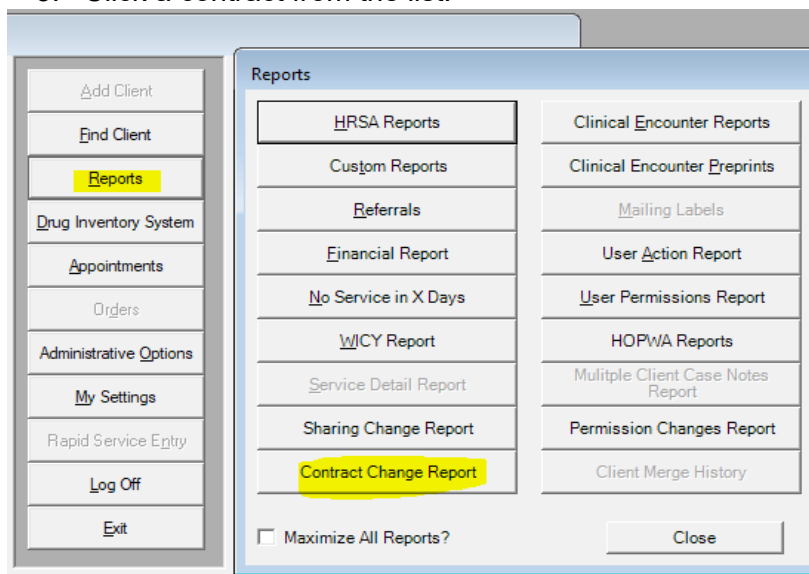
To grant access for a user:

1. Click *Administrative Options*.
2. Click *Provider User Manager*.
3. Expand *Central Administration's Users and Permissions*.
4. Expand *Users*.
5. Expand the user account.
6. Click *Individual Permissions*.
7. Right click *Run Contract Change Report*.
8. Click *Grant*.
9. Click *Save*.

To run the *Contract Change Report*:

1. Click *Reports*.
2. Click *Contract Change Report*.
3. Click a contract from the list.

4. Click *Details*.

The *Contract Change History Details* can be sorted by clicking any column header. The search field can be used to narrow the results by a specific term.