

# Counseling and Testing

Counseling and testing data includes responses for whether or not a client has completed pretesting, testing, post testing, and partner notification, as well as information about partner notification. Counseling and testing data can be used to collect a history of HIV client's status as well as data on prevention methods in the community for HIV-negative clients.

Note: Keep in mind that CAREWare is designed for HRSA reporting of HIV-positive clients, so make sure to properly separate HIV-negative client population services so that they do not impact the RSR. The RSR collects services based on HRSA defined service categories. Make sure that community prevention services use non-HRSA defined, non-CAREWare Act funded, and/or non-RW funded sources and that the service categories are non-HRSA defined, meaning custom service categories.

**Counseling and Testing**

View Add Delete Print or Export

### Counseling Testing Data

Search:

Pretest Counseling	Pretest Date	Tested	Test Date	Test Result	Posttest Counsel
<input type="checkbox"/> Cns_Is_Pk	<input type="checkbox"/> Precounsel Code	<input checked="" type="checkbox"/> Pretest Counseling	<input checked="" type="checkbox"/> Pretest Date	<input type="checkbox"/> HIVTested Code	<input checked="" type="checkbox"/> Tested
<input checked="" type="checkbox"/> Test Date	<input type="checkbox"/> HIVResult Code	<input checked="" type="checkbox"/> Test Result	<input type="checkbox"/> Postcounsel Code	<input checked="" type="checkbox"/> Posttest Counsel	<input checked="" type="checkbox"/> Posttest Date
<input checked="" type="checkbox"/> Reason no counsel	<input checked="" type="checkbox"/> Post Counsel Referred	<input type="checkbox"/> PNOffered Code	<input checked="" type="checkbox"/> Partner Notification Offered	<input checked="" type="checkbox"/> Number Notified	<input type="checkbox"/> DomainPK
<input checked="" type="checkbox"/> DomainName	<input checked="" type="checkbox"/> Comments				

Click the drop down arrow for any column header to adjust which columns are available.

To add a counseling and testing record:

1. Click *Add*.
2. Enter a value for each stage of testing as applicable.
3. Enter a date for each stage of testing.
4. Enter a *Test Result*.
5. Enter a value for *Partner Notification Offered*.
6. Enter *Number Notified*.
7. Click *Save*.

The screenshot shows the 'Counseling and Testing > Add' form with the following fields and values:

- Pretest Counseling: [Dropdown menu with a yellow tooltip that says 'Click here to select from 4 choices.']
- Pretest Date: NA
- Tested: No
- Test Date: Unknown
- Test Result: Yes
- Posttest Counsel: [Dropdown menu]
- Posttest Date: [Calendar icon]
- Reason no counsel: [Text field]
- Post Counsel Referred:
- Partner Notification Offered: [Dropdown menu]
- Number Notified: [Text field]
- Comments: [Text area]

The selections for *Pretest*, *Tested*, *Posttest*, and *Partner Notification Offered* are NA, No, Unknown, and Yes. The selections for *Test Result* are HIV Negative, HIV Positive, and HIV Unknown. *Reason for no counsel* is a text field that allows 50 characters. *Number Notified* is a number field that requires a numeric value. *Comments* is a memo field that allows 255 characters. *Post Counsel Referred* checked means the client was referred for HIV services.

The screenshot shows the 'Counseling and Testing > Add' form with the following fields and values:

- Pretest Counseling: Yes
- Pretest Date: 7/1/2018
- Tested: Yes
- Test Date: 7/2/2018
- Test Result: HIV Positive
- Posttest Counsel: Yes
- Posttest Date: 7/3/2018
- Reason no counsel: [Text field]
- Post Counsel Referred:
- Partner Notification Offered: Yes
- Number Notified: 3
- Comments: Client agreed to anonymous partner notification for two partners and chose to contact one partner himself. |

To print values in a window click *Print or Export* to get to the *Report Setup*.

Client Search > Report Setup

[Back](#)

## Print or Export

<a href="#">Print Current Page</a>	Generate a report for the current page in a printable format
<a href="#">Print All Pages</a>	Generate a report for the current list in a printable format
<a href="#">View Current Page as a PDF document</a>	Generate a PDF document for the current page in a printable format
<a href="#">View All Pages as a PDF document</a>	Generate a PDF document for the current list in a printable format
<a href="#">Printable List Format Options</a>	Customize the report format
<a href="#">CSV Export (All Pages)</a>	Download the list as a CSV File

Click *Printable List Format Options* to edit the format of printed pages.

Client Search > Report Setup > Report Format

[Edit](#) [Back](#)

Title Font:	<input type="text" value="Georgia"/>
Title Font Size:	<input type="text" value="12"/>
Bold Title:	<input checked="" type="checkbox"/>
Italicize Title:	<input type="checkbox"/>
Underline Title:	<input checked="" type="checkbox"/>
Report Header Font:	<input type="text" value="Times New Roman"/>
Report Header Font Size:	<input type="text" value="12"/>
Bold Report Header:	<input type="checkbox"/>
Italicize Report Header:	<input type="checkbox"/>
Column Header Font:	<input type="text" value="Times New Roman"/>
Column Header Font Size:	<input type="text" value="10"/>
Bold Column Headers:	<input checked="" type="checkbox"/>
Italicize Column Headers:	<input type="checkbox"/>
Underline Column Headers:	<input checked="" type="checkbox"/>
Data Row Font:	<input type="text" value="Times New Roman"/>
Data Row Font Size:	<input type="text" value="10"/>
Bold Data Rows:	<input type="checkbox"/>
Italicize Data Rows:	<input type="checkbox"/>