

## Using the PDI with ADAP to automatically add NDC and Activation Dates

There are at least four things that need to be in place for the PDI to automatically add missing NDC codes to the existing ADAP formulary and to have activation dates added along with the NDCs.

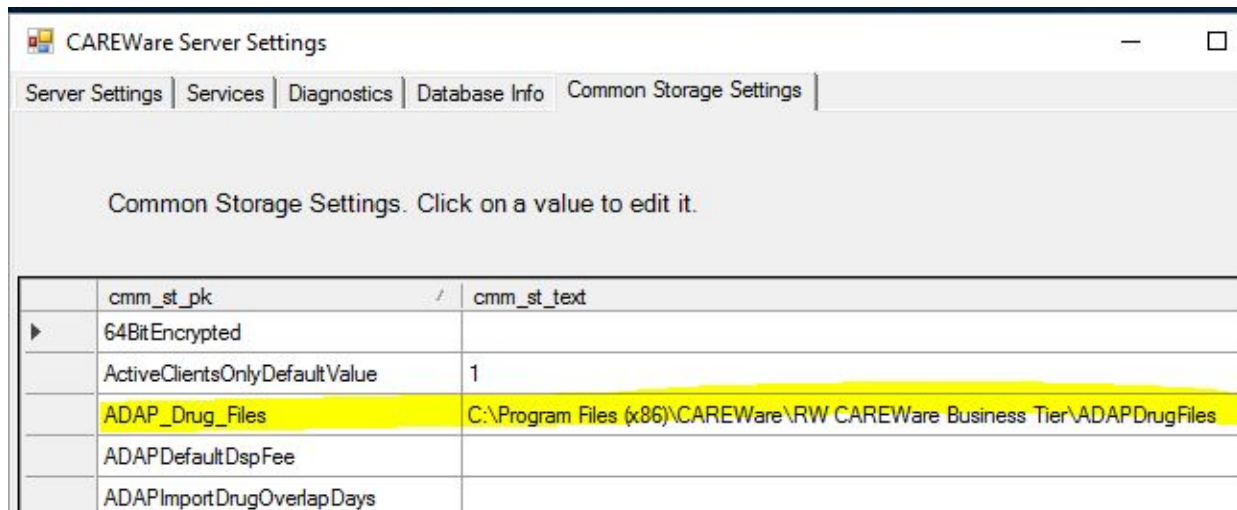
1. Download the newest ADAPdrugsimport.xml file from the HRSA CAREWare site and save it to the designated folder. Click [here](#) for instructions to download and import the ADAPdrugsimport.xml.

Note: The default path for the designated folder for the ADAP medications file is C:\Program Files (x86)\CAREWare\RW CAREWare Business Tier\ADAPDrugFiles. (But this path can be changed to another location if you prefer).

2. Set the path to the designated folder in the Common Storage Settings by using the CW Admin utility. Click [here](#) for instructions for using the CW Admin Utility.
3. Set the name of the ADAP medications file, using the CW Admin utility.

To adjust these settings in the CW Admin Utility:

1. Go to C:\Program Files (x86)\CAREWare\RW CAREWare Business Tier.
2. Right-click *CW Admin*.
3. Click *Run as Administrator*.
4. Click *Stop Server*.
5. Click *Common Storage Settings*.
6. Click in header of the first column to sort alphabetically.
7. Find the setting for **ADAP\_Drug\_Files**.
8. Type in the path to the designated folder where the ADAPdrugsimport.xml file will be held. (Just the path, without a file name).
9. Scroll down to find the setting for **PDI\_ADAPAvailableMedFileName** in the first column.
10. Type in the name of the ADAPmedicationsimport.xml file in the cell next to this setting. (This is just the file name without the path).
11. Click on another cell in another row to save.
12. Click *Server Settings*.
13. Click *Start Server*.



| cmm_st_pk                     | cmm_st_text   |
|-------------------------------|---|
| 64BitEncrypted                |   |
| ActiveClientsOnlyDefaultValue | 1   |
| ADAP_Drug_Files               | C:\Program Files (x86)\CAREWare\RW CAREWare Business Tier\ADAPDrugFiles |
| ADAPDefaultDspFee             |   |
| ADAPImportDrugOverlapDays     |   |

| CAREWare Server Settings   |   |  |
|--|---|--|
| Server Settings   Services   Diagnostics   Database Info   Common Storage Settings |   |  |
| Common Storage Settings. Click on a value to edit it.                              |   |  |
| cmm_st_pk  | / | cmm_st_text  |
| ObservationProvider  |   |  |
| PDI_ADAPAvailableMedFileName   |   | ADAPdrugsimport.xml  |
| PDI_ExportDirectory  |   | C:\Program Files (x86)\CAREWare\RW CAREWare Business Tier\PDI Export Files |
| PDIFolder  |   | C:\Program Files (x86)\CAREWare\RW CAREWare Business Tier\PDIFiles         |
| perYearDeduction   |   |  |

4. After these settings are in place, be sure to check the Automatically Import Setup Data on the Provider PDI Configuration Screen before doing the ADAP drug import.

PDI Settings > JProg ADAP

|   |   |  |   |
|---|---|--|---|
| <p><b>Client/Annual Review Options</b></p> <p>Adding new clients</p> <p><input checked="" type="radio"/> Automatically add new clients (Default)</p> <p><input type="radio"/> Manually add new clients</p> <p>Client Matching</p> <p><input checked="" type="radio"/> Client eURN (Default)</p> <p><input type="radio"/> Client ID</p> <p><input type="radio"/> Custom Field <input type="text"/></p> <p>Updating Demographic Data</p> <p><input checked="" type="radio"/> Always update (Default)</p> <p><input type="radio"/> Never Update</p> <p><input type="radio"/> Update only for NEW clients</p> <p><input type="radio"/> Only update new values</p> | <p>Update Race</p> <p><input checked="" type="radio"/> Always update (Default)</p> <p><input type="radio"/> Never Update</p> <p><input type="radio"/> Update only for TRUE values</p> <p>Update Risk Factors</p> <p><input checked="" type="radio"/> Always update (Default)</p> <p><input type="radio"/> Never Update</p> <p><input type="radio"/> Update only for TRUE values</p> <p>Update Insurance Types</p> <p><input checked="" type="radio"/> Always update (Default)</p> <p><input type="radio"/> Never Update</p> <p><input type="radio"/> Update only for TRUE vales</p> | <p><b>ADAP Import Options</b></p> <p>How to Handle Insurance</p> <p><input type="radio"/> Use the insurance type specified in the incoming record (Ignores the clients current insurance type)</p> <p><input type="radio"/> Use the client's current insurance type (Ignores the insurance type in the incoming record)</p> <p><input checked="" type="radio"/> Do not use insurance</p> <p>Set the number of days to use when determining if a client has a drug overlap (0 to ignore):</p> <p><input type="text" value="0"/></p> | <p><b>Service Options</b></p> <p>Service Matching</p> <p><input checked="" type="radio"/> Standard - services are unduplicated from file to file</p> <p><input type="radio"/> Always add - services in the file are always added, will create duplicates</p> <p><input type="radio"/> Service PK - services are matched by CAREWare primary key</p> <p><input type="checkbox"/> Match on custom field <a href="#">configure</a></p> <p><b>Provider Data Options</b></p> <p><input type="checkbox"/> Update provider information</p> <p><input type="checkbox"/> Automatic Import</p> <p><input checked="" type="checkbox"/> Match CAREWare values</p> <p><input checked="" type="checkbox"/> Automatically Import Setup Data</p> <p><input type="checkbox"/> Delete Completed Records after Process</p> |
|---|---|--|---|